

**FAUUSP**Faculdade de Arquitetura e Urbanismo
Universidade de São Paulo**FACTSHEET - Academic Year 2023 / 2024****FAUUSP - School of Architecture and Urbanism of University of São Paulo**

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Academic Council

President

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Vice President

Prof. Gustavo Orlando Fudaba Curcio

Academic Information**Language**

Teaching language

Portuguese

Language
requirementWe advise students to have an intermediate level of Portuguese (B1 or B2). Not only to accompany classes, but for communication in general, as in São Paulo few people speak any language other than Portuguese.

Portuguese Course

The exchange student can attend (during the semester, not before) an intensive Portuguese course offered by the Language Learning Center (Centro de Línguas da FFLCH) at the São Paulo Campus only – Cidade Universitária. For further information, please visit <http://clinguas.fflch.usp.br/> or send an email to portcl@usp.br.**Academic Calendar**

First Semester

from February to June (holidays in July)

Second Semester

from August to December (holidays in January)

Academic OfferArchitecture and
Urban Plan<https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16011&codhab=0&tipo=N>

Design

<https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16100&codhab=4&tipo=N>

Postgraduate

<https://uspdigital.usp.br/janus/componente/disciplinasOferecidasInicial.jsf?action=1&tipo=T&codcpg=16>

General Informations

FAUUSP's degrees	The FAUUSP Architecture and Design courses last for 5 years. Therefore, students of the "Master" cycle degree, according to the Bologna Treaty, are recognized at USP as undergraduate students. Therefore, these students MUST attend classes at the undergraduate level course.
Undergraduate Classes	FAU disciplines start with the acronyms AUH, AUP, AUT and 16 and are divided into "elective" (code ends in an odd number) and "mandatory" (code ends in an even number).
Graduate's Classes	Exchange students who are interested to follow a graduate course should contact the professor responsible for that course to ask if he/she will accept them in the class.
Classes from other USP units	Exchange students will be able to follow classes from other USP teaching units, but should pay attention to the calendar of classes at these units, as the beginning of classes may vary from one school to another. In addition to complying with the enrollment rules of these schools.
Approval	Students are considered "approved" if they get a grade equal to or greater than 5.0 and have a further 70% class attendance .
Enrollment	The enrollment in FAUUSP courses is done after the student arrives, usually 2 weeks after the start of classes. The exchange student must do the final enrollment in person, according to the calendar and instructions that the FAUUSP's International Office will be sent by e-mail
USP's credits	"créditos-aula" (CA – Lecture Credits): Each <i>crédito-aula</i> corresponding to fifteen (15) hours of lecture. Those activities related to lectures, seminars and active learning have its value measured in "créditos-aula" (CA – Lecture Credits). "Crédito-trabalho" (CT – Work Credits): Each <i>crédito-trabalho</i> corresponds to thirty (30) hours of activities. these activities are considered: planning, execution and evaluating of researches; Field-works, internships and the like; Programmed reading; Specific tasks, according to the nature of the disciplines; Field trips scheduled by the Departments. Usually is adopted the follow: 2 ECTS credits = 1 credit USP, but we reinforce that the institution of origin has complete freedom in the analysis of credit parity
Transcript of Records	Exchange students will receive the Transcript of Records for the subjects they studied at FAUUSP during their exchange. The document will be sent to the student after he/she requests it, by email addressed to our office (incoming.fau@usp.br), when the semester is completed. The document will be sent via email to the requesting student.

Nomination & Application

Nomination	1st Semester: 01/Aug - 05/Oct 2nd Semester: 01/Mar - 05/Mai We ask our partners to use the link below to make the nomination: https://forms.gle/Lg636DdqXq5xLADLA Institutions that do not have an agreement with FAU , we ask you to make your nominations through the Mundus system: https://uspdigital.usp.br/mundus/ After submitting the information in this form, we ask that partner notify us by email that the nominations have already been forwarded: incoming.fau@usp.br / international.fau@usp.br Within 3 business days we will register the nominated student (we will notify the student and the institution by email when the registration is completed) and he/she will receive a link at the email address provided to complete the Application stage.
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Application

1st Semester: 01/Aug - 15/Oct

2nd Semester: 01/Mar - 15/May

The student needs to be officially nominated by your Home School. After this step the student will be emailed a link and instructions to complete her/his application at Platform Mundus.

A student who does not complete the application will be considered withdrawn from the exchange at USP and we will not be able to process their application.

Documents requested in the application step for upload to Mundus:

- **Transcript of Records (of the current course)**: versions in English, Spanish and Portuguese are accepted. Otherwise, it must be sent along with a simple translation into Portuguese;
- **Learning Agreement** (USP Model: <http://internationaloffice.usp.br/en/wp-content/uploads/Learning-Agreement-1.pdf>) signed and stamped by an academic who has the authority to approve the mobility programme of exchange students;
- **Passport** (bio-date page). It must be valid for the period of exchange at USP;
- **Photo** in “.jpg” format (50Kb at the largest): photo that shows the person's face directly facing the camera;
- **Recommendation letter** (optional) issued by an academic authority at the home university (in Portuguese, English or Spanish). A one or two-page letter on which the academic explains his/her relationship with the student and recommends their admission.
- **Health insurance / Travel insurance**: it is mandatory during the exchange period in Brazil. If the student is unable to take out the insurance at the time of application, he / she can forward the proof after the application period.

obs.: When selecting the disciplines for Learning Agreement **DOES NOT MEAN ENROLLMENT IN THESE COURSES!**

The calendar with the offer of courses for the semester will be released later to the students selected for exchange. For this reason, we ask that, **at the time of application**, the student selects only disciplines according to the list below:

ARCHITECTURE: https://www.fau.usp.br/wp-content/uploads/2023/05/Curso-AU-_-disciplinas-obrigatorias.xlsx

DESIGN: Compulsory Subjects (DES): https://www.fau.usp.br/wp-content/uploads/2023/05/Curso-DESIGN-_-disciplinas-obrigatorias.xlsx

Acceptance Letter

We will send by e-mail the letters of acceptance in Portuguese and English version.

1st Semester: November

2nd Semester: June

Other Information

VISA

Students should come to Brazil with the visa corresponding to their activity (study). It will not be possible to register if the student does not have the correct visa.

<https://internationaloffice.usp.br/en/index.php/academic-reception-office/migration-information/visa/faq/>

Housing

USP **doesn't offer** housing to its exchange students. The student should search for it on its own, according to their interests and financial conditions. USP encourages the students to participate in the USP [iFriends program](#), in order to get information about housing. The candidates can apply to the program as soon as they have been nominated by their Home University.

We also have a WhatsApp group for incoming students only, where they can exchange information about housing.